

CASTLE ACRE PARISH COUNCIL

Minutes of the meeting held in the village hall on Thursday 9 October 2014:

Present: Mr T Hubbard (TH) Mr M Hickey (MH) Chairman
Mr M Dwyer (MD) Mr L Fisher (LF) Vice-Chairman
Mrs H Breach (HB) Mr J Moriarty (JM)
Mrs G Thorneywork (GT) Mr Sean Allen (SA)

In attendance: Ms L Roast (Clerk), 7 members of the public.

Apologies: Deborah Pearson PCSO, Ms Charlie Williams (CW).

67 Election of a new Parish Councillor.

Four candidates had applied for the post: Richard Read, Paul Church, Pearce Marchbank and Sean Allen. The Parish Council voted by secret ballot with the outcome that Sean Allen was co-opted onto the Council.

68 Police Crime Report - No report available

69 Minutes of previous meeting of September 11

Mr Tim Hubbard proposed, Mr Mike Dwyer seconded. Agreed

70 Actions from previous meeting.

28 Lease for Pales Green. After chasing James Bracey of the Holkham Estate, MH reported that Mr Bracey has yet to instruct their solicitor.

118 Lakenheath aircraft excessive noise – Letter received from MOD was read out confirming that the extra aircraft activity would continue, yet it was good to bring it to the MOD's attention. LF to continue liaising with the East Anglia Aircraft Working Group who may be more helpful. The Clerk to send a polite reply back to MOD.

137 Flooding at Jubilee Bridge. Work has been completed satisfactorily. Mr Huckle happy with the result although a downpour of rain will test whether the new ditches will work. **Allotment moat trees –** MH reported that Mr Stafford-Allen still waiting to hear back from the Heritage Historic Environment officer who has applied for Dyke Hills to be classified as a critical ancient monument, thereby releasing grant funding to thin out the number of trees.

24 Bailey Gate damage – English Heritage claiming damages from Travis Perkins although the process to repair the Gate is taking quite a while.

33 Fir tree on allotment. The Clerk to contact contractor and make sure that the bark would be available for the allotments as chippings.

35 NRT extension of boardwalk at South Acre Road. Not yet done

45 NAT Work Group. Decision on hold until Holkham Estate grants a lease to NAT

58 Rubbish Bin at Ford. JM reported that bags were being left by people who knew there had once been a bin in this position but that over time the problem may cease. He also reported that it would be a Health and Safety issue and would be an illegal act for the Councillors to collect rubbish here, which they would be forced to do if a bin was put back. The Boroughs' refuse collectors will not collect from a bin at the Ford. MH asked the Councillors to make a decision on 1) Having no bin 2) Having a bin further up the road 3) having a sign saying "please take your rubbish home". Councillors agreed to the third option. TH to find and reinstate the existing sign made by CW.

59 Stocks Green Trees. The contractor had been contacted and the work will go ahead once the permission had been granted from BCKLWN. The quote, as expected, had gone up by £100. No cars would be allowed to park on the green whilst work is being undertaken.

- 60 **Agri Allotments.** The PC discussed the loss of revenue. The notice to quit was received from Holkham Estate and the subletting tenants have been sent their notices to quit. TH questioned how much the new lease from Holkham would be and suggested that the allotment holders be made aware that the rent may have to go up for the next 12 months. The Clerk to send out letters stating this. The Clerk has on file a letter from Holkham confirming their agreement to re-lease School Gardens Allotments to the PC.
- 65 **Trees on St James Green.** Work completed by Councillors.
Castle Acre Village Sign. Inspection to take place 13th October.
Grit Bins. Position in Back Lane confirmed. Waiting for confirmation of position at school. An expense for next year's budget.

71 **5 Year Action Plan.**

CA Notice Board. Board now constructed, waiting for polycarbonate windows. MH talking to contractor next week. Contractor has promised to move the Stocks Green Board.

Through Traffic Plan. Four designs for a sticker to go on both sides of household wheelie bins were presented. Agreed text to read "Please slow down through our village". Chevron design accepted. Quotes for A3 size in progress. Pentney Parish Council interested in having stickers as well. Stickers to be placed on North Street, Newton Road, Town Lane, Massingham Road. The Clerk to contact East Winch to find out information.

SA presented letter from Highways saying that North Street would not be on gritting route. He suggested that Highways should remove the Through Road signs. MH confirmed it was agreed Council policy to encourage large vehicles to use the through route. CAPC is invited to apply for the 2015/16 Parish Partnership Scheme which could include a 100 metre 'trod' on St James Green and flashing moving signs but not more gates. The Clerk to email Bob Parnell, Pentney Parish Clerk, to ascertain how they went about applying for funding.

The village Community Speedwatch programme now has enough volunteers to go ahead and all involved have been emailed with information.

72 **Health & Safety** - no issues reported

73 **Matters requested by Councillors.**

Costcutter Bus Stop

It was confirmed that the Costcutter Shop extension and Fish & Chip shop would not be going ahead in the short term but the owner was smartening up the outside and would like the bus shelter moved as quickly as possible to enlarge his fenced storage area. Mr Singh is prepared to move the shelter but without providing a new concrete base. The shelter is damaged and may break up, if moved. Cllrs expressed a preference for a wood as opposed to a metal/glass shelter. There may be 75% funding grants available from NCC for a new bus shelter. LF asked if a street furniture license would be required. MH confirmed that as there was already one in place for the current shelter, a new one would not be needed. MD and TH are concerned over sight lines. GT said she was disappointed that the bus shelter could be taken away as it had been part of the Parish Plan to have a bus shelter and a village asset. JM requested the Clerk to contact NALC to see where the PC stood legally and whether Mr Singh needed the PC's consent to move it as it is a village asset, paid for by the village and is insured by the PC. MH to speak to Mr Singh to come to some sort of agreement and to get more time for move to be made. Village should not be without a bus shelter, particularly at this time of year. Mr Singh's carpenter could quote for a new wooden construction. MD to

contact a local carpenter for an additional quote.

74

Planning

14/01351/F - 78 Pales Green. Alterations, renovation and dormer window elevation. Plan were viewed. Councillors raised no objections.

14/01181/F – Rose Cottage amendment. Cllrs compared the original plan for the site with the amended version where a garage has been repositioned and the turning circle enlarged. Both amendments had been at the planners/Highways request. Councillors raised no objections.

Footpath Cottage, Newton Road - 2224987. This had gone to appeal, PC has already submitted their objections but comments made verbally to the Borough Planning Committee meeting had not been recorded. The PC agreed to put these down on paper and send to the Planning Inspectorate at Bristol by 21 October.

14/01143/F - The Foundry, Newton Road. Application passed by the Borough.

14/01040/F - 38 Foxes Meadow new bungalow. Application passed by the Borough. Precedent of positioning a similar garage nearby had meant the application got through.

75

Correspondence

None

76

Reports.

Martin Hickey - Highways. East Green posts in position – Highways promised to return and tidy the edge here but not done, even though Andy Wallace had asked for the topsoil from Jubilee bridge work to be re-used. Newton Road had been redressed but the new tarmac at Massingham Road junction and Bailey Gate is a different colour. White lines had been painted in these areas but requested lines around Stocks Green had still not been done. Bailey Gate Posts and Signage – MH chasing.

Mike Dwyer – Castle Acre School. Head Teacher for Nar Valley Federation resigned and leaving at end of calendar year. An interim Head Teacher to be appointed during recruiting process. New Head Teacher would be in place at Easter 2015. Deputy Head Teacher doing a good job.

Helen Breach – Village Hall. Klezmerized had been a successful event. Next event Daisy's Cat on Saturday November 8th – Free Entry. Sponsor a Chair campaign going well. Building work still incomplete.

Friends of Castle Acre School. Halloween Quiz to be on October 31st.

Playing Field MH reported that all clubs had paid their subs. CAPFA has a healthy bank balance thanks to additional funding from both the Charity Ball and the new clothing bank at Costcutter, amongst others. Work to repair the pavilion windows in progress.

Bowls Club Funding Bid – the application was changed into the PC' name as they own Playing Field. Unfortunately the bid to Sport England was turned down, citing insufficient evidence from the Bowls Club on its long term sustainability.

77.

Accounts.

The following cheques were signed; payments were proposed by Mr Tim Hubbard and seconded by Mr Laurie Fisher: FCC Recycling (UK) Ltd £34.90, E.on Energy (electricity) £44.87, Linda Roast (Clerks Salary) £325.26

78.

Village Maintenance

Finger post at Castle Car park – Had fallen down. Now back in place in more suitable position.

Gravel on Stocks Green – This had now been spread with weed killer under. MH has written to Nigel Chambers thanking him for his contribution.

79.

Public Question Time

Mr Pearce Marchbank asked whether PC meetings could have public input throughout the meeting. JM confirmed that PC meetings were meetings held in public but not public meetings. Further discussions continued including the rubbish bin at the Ford, the wheelie bin signs, Community Speedwatch vetting forms and why they asked for sexual orientation, the Bus Shelter and Footpath Cottage. Mr Patrick Grange asked whether the PC would be speaking at the Borough's Planning Meeting on 3rd November when the Rose Cottage application will be reviewed. MH confirmed he would be attending to make sure the Borough looked at the LDF area as a whole rather than this application in isolation.

LF asked that the Clerk writes to all applicants for the Council's Casual Vacancy and thanks them for their participation.

The meeting closed at 9.35pm. The next Parish Council meeting is Thursday 13 November in the village hall at 7.30pm.