

CASTLE ACRE PARISH COUNCIL

Minutes of the Parish Council meeting held in the village hall on Thursday 12 May 2016:

Present: Mr M Hickey (MH) Chairman Mr L Fisher (LF) Vice-Chairman
 Mr S Allen (SA), Mrs H Breach (HB)
 Mr T Hubbard (TH)

In attendance: Ms L Roast (Clerk) and no members of the public

Apologies: Mr R Read (RR), Ms C Williams (CW), Mr N Patrick (NP), Mr J Moriarty (JM)

11 Election of Chairman and Vice-Chairman.

Mr Tim Hubbard proposed Mr Martin Hickey as Chairman, Mrs Helen Breach seconded.

Mr Martin Hickey proposed Mr Laurie Fisher as Vice-Chairman, Mrs Helen Breach seconded.

All agreed. On behalf of the PC Cllrs, TH thanked both LF and MH for all the hard work they had put in over the last year.

12 Minutes of PC meeting Thursday 14 April.

Mr Laurie Fisher proposed approval, Mrs Helen Breach seconded. Agreed.

It was noted that the date at the top should read 14April not 10 March. The Minutes were then approved.

13 Actions from previous meeting:

73 **Transparency code** – MH is waiting for software to upload the files.

84 **Village defibrillator** – the Clerk has watched part of the training DVD and brought along the CPR training kit to view. The cabinet has been delivered but it does not have a lockable key code. The Clerk to email the British Heart Foundation to see if this can be changed. Wait to set up an evening at the village hall once the PC knows if the cabinet can be changed.

112 **Parking on St James' Green** – a letter was delivered to all St James' Green residents confirming that the Green is a no parking area. One car moved off immediately. The PC agreed not to take any further action while monitoring what responses come in from residents. MH to look at the possibility of netting over the right hand front green of the playing field.

Allotment boundary - the fence is now up and the shed that crossed the fence line has been removed. Norfolk County Council will need to return to re-align the fence..

4 **Speedwatch** - this group has now been disbanded and the volunteers informed. The equipment has been returned. Sporle Parish Council Vice Chairman Calvin McLeod has sent the SAM2 Castle Acre data for April:

85% of vehicles along Newton Road travel at speeds of 35 to 40mph with the higher speeds between 8 & 9 am and pm.

85% of vehicles along Massingham Road travel at speeds of 29 to 36mph with the higher speeds between 8 & 9am.

85% of vehicle speeds along St James' Green were between 29 and 33mph.

6 **Priory Field and Dogs** – MH spoke to the resident who was concerned about the amount of dog poo around Priory Field. The resident did not know who were the dog owners that did not pick up. At times, bagged dog poo was thrown over his fence. The PC noted that offenders taken to court could be fined £1,000 and council officials can give £75 on the spot fines. The Clerk to investigate the possibility of putting an official advertisement into the Nar Valley News and to chase Holkham for an answer on whether it will pay for a warning sign on the Field.

9 **South Acre Road verges** – no answer from Holkham about the clearance of the ivy. The Clerk to chase.

14 **Health & Safety** – no reports. .

15 **Matters requested by Councillors.**

Approval to purchase a waste bin at the Castle car park – £505 has been allocated in the budget for its purchase (English Heritage granted £250 towards the cost). Quote from Broxap is a total of £420 inc: delivery, all ex VAT. The PC had budgeted to install the Castle and the Stocks Green bins together but as the date for the supply of the latter bins is unclear, agreed to proceed with Castle bin purchase. Mr Tim Hubbard proposed, Mr Laurie Fisher seconded. The Clerk to get three quotes to install all the bins in time for the next PC meeting.

16 **Planning**

16/00755/F Installation of flue, external boiler etc. at Minns Farm Barns, Priory Road, Councillors studied the plans and agreed to support the application as the proposed design fits the style of the existing building which is a barn conversion.

Proposed extra planning meeting - two further planning applications were due in from the Borough Council for the PC's consultation. An extra planning meeting was arranged for Tuesday 24 May in the village hall at 8pm.

17 **Correspondence**

Damage in Pyes Lane report - a resident reported vandalism by youths one evening including removing a loose fence panel by oil tank, forcing a garden gate and damaging a small side gate. A few empty bottles were left outside back end of village hall. Police informed.

LDF resident's email - a resident's email was read out informing the PC about his protest at the inclusion of the words 'at least' to the LDF document i.e. 'at least 15 dwellings'

Anglian Water Pollution Watch - new campaign asking residents to 'Spot, Report and Stop' sewage pollution incidents as quickly as possible and minimising the impact to the environment by calling the pollution Hotline on 03457 145 145. In support, Anglia Water plan a 'Pollution Watch' campaign at parish level with local communities to raise awareness of sewage pollution, the causes of it, and what to do. Cllrs agreed the Clerk should warn Anglia Water of the possible danger of pig effluent from the farm adjacent to the A1065 getting into the River Nar.

18 **Reports**

Highways – still waiting for Holkham Estate to approve the cutting of tree roots and allowing excess water to flow onto Holkham's adjacent field from Archer Lane. Orchard Lane subsidence: still not sorted out by Highways – the Clerk to chase.

Castle Acre School - one of the teachers has been away from work for a week during preparation for SATS and still be away for a further six to eight weeks so a supply teacher will be hired.

Friends of Castle Acre School - the Duck Race, an annual village event and this year in very beautiful weather, was another success with £1,000 raised. CW is heading up the organisation of the Village Fete on 10 July and asked the PC if they would like to enter as a tug of war team for £5. Also reminded Cllrs that donations for the Tombola can currently be made at Costcutters. Fete to include: donkey rides, beer tent, Punch and Judy amongst other attractions

Village Hall – the concert with Kora player Sefo Kanuteh on Friday 6 May was a great success and made a profit. The next concert is Klezmerized on Saturday 18 June. The Community Payback team will be working clearing up the rear parking area.

Castle Acre Playing Field – AGM on 17 May when the current chairman stands down. Only one candidate so far is standing for election. Business rates relief form was sent to BCKLWN just in time. Flushing through the field drains could be funded through a ‘Field in Trust’ grant. MH would be happy to apply for funding.

Borough Council – no report.

19 Accounts

The PC discussed:

Recycling credits gained the PC £1400 gross in the 2015/16 year, £200 more than the budget.

Textile Bin invoiced, still not being passed onto the Clerk. CW to investigate.

Aon annual PC Insurance quote could not be bettered by Zurich.

The following cheques were signed - payments were proposed for approval by Helen Breach, Laurie Fisher seconded. Agreed.

Berrymans Glass Recycling Ltd £34.90 (includes £5.82 VAT)

E.on Energy (electricity) £61.32 (includes £2.92 VAT)

Aon Insurance (parish insurance) £419.12

Norfolk Association of Local Councils (planning booklet) £4.00

Steve Barnfield (weed killer for Stocks Green) £13.14

20 Village Maintenance

Ash Trees North Street/Playing Field alley – pruning work is complete. TH to review.

Manhole covers West Acre Road, St James’s Green. TH noted the tarmac is breaking up around the edges. Highways to be advised.

21 Next Parish Council meeting – 16 June

Neighbourhood Plan to be discussed and 5 year action plan 2016-2021

22 Public Question Time – no questions

The meeting closed at 8.55pm.

The next full Parish Council meeting is on Thursday 16 June at 7.30pm in the village hall.