

CASTLE ACRE PARISH COUNCIL

Minutes of the Parish Council meeting held in the village hall on Thursday 12 March 2015:

Present: Mr J Moriarty (JM) Mr Sean Allen (SA)
Mr L Fisher (LF) Vice-Chairman Mr T Hubbard (TH)
Ms Charlie Williams (CW) Mrs H Breach (HB)

In attendance: Ms L Roast (Clerk), 4 members of the public

Apologies: Mr M Hickey (MH) Chairman, Mr M Dwyer (MD), Mrs G Thorneywork (GT), PCSO Deborah Pearson.

133 Police Crime Report - No report.

134 Minutes of extraordinary planning meeting of 2 February 2015
Amendments made on Ran Revir. Mr Jim Moriarty proposed, Mr Laurie Fisher seconded. Agreed
Minutes of previous meeting of 12 February 2015
Mr Jim Moriarty proposed, Mr Tim Hubbard seconded. Agreed

135 Actions from previous meeting:

- 28 Lease for Pales Green grass strip** – still in process.
- 137 Allotment moat trees** – still in process
- 24 Bailey Gate damage** – waiting to hear from English Heritage (EH). TH reported that there was further cracking to report and that the clerk should contact EH. Gate from Castle Square into the Castle has been repaired by EH.
- 45 NAT Work Group** - decision on hold until Holkham Estate grants a lease to NAT
- 58 Rubbish bin at South Acre Ford** – Sign erected by SA and MH – the PC expressed their thanks to both. Noted was the fact that a lockable bollard was now in place to stop vehicular access to the field – put in place by Holkham Estates.
- 60 School Garden Allotments** – Holkham Estates have agreed to have a new lease drafted by May 1st.
- 65 Castle Acre Village Sign** – with the contractors for repair.
2 new grit bins - the Clerk has applied for a street furniture license for the school and for Back Lane. Nothing has been heard - the Clerk has emailed for confirmation that the documentation has been received by NCC
East Green slap gates - Holkham Estate still to replace.
- 85 SA Ford road traffic prohibition** –Mr Toby Coke met with the Clerk and Carlo Fountain to see if lockable bollards on the south side of the ford would be possible. SA reported that posts by the new board walk had been placed to stop vehicles turning and churning up the mud. Ms Charlie Williams proposed there should be no further steps taken until the road is officially closed and signage has gone up to warn motorists. Mr Jim Moriarty seconded. Agreed.
- 86 Christmas tree on Stocks Green** - the Clerk to obtain costs of solar lights and other relative costs for a 2015 installation, subject to CAPC final approval.
- 102 East Green trees/telephone lines** – MH & TH reviewed the lines and agreed that until there is an issue with disruption to phone lines, the PC cannot afford work on the trees. If a fault is reported, the trees would be trimmed by BT at their expense.
West Acre Road safety initiative – the Clerk reported on a meeting with MH and Holkham Estates (HE) to see whether taking out small sections of hedge would be an option to aid visibility of oncoming traffic. HE are looking into this as hedges are protected.

- 116 **Telephone Box** – Owned by BT and to be painted and repaired by them between March and October. The telephone box is Grade 1 listed.
 Pales Green Gates – Have not been replaced by smaller gate yet.

136 **5 Year Action Plan.**

Playing field notice board. Local contractor to make board tasked and is progressing. SA reported that the initial request of wording along the top ‘Castle Acre Diamond Jubilee Notice Board’ was too long and suggested this be shortened. SA to contact GT for confirmation. Suggestion was to reduce to CA instead of “Castle Acre” and remove “Notice Board” as this would be obvious once in situ. It was also suggested to add the date of the Jubilee (2012).

Through Traffic Plan. Wheelie Bin Stickers letter discussed and agreed. The Clerk suggested that a test of the instructions be done before the Sticker Pack be sent out. Councillors requested that the pack be delivered before the next meeting on 9 April. The Clerk had asked for a quote for delivery but had not yet received it.

The Community Speedwatch programme. First Speedwatch had taken place on Saturday 7th March 10-11 am. SA reported that drivers slowed down when seeing the signs and the high visible jackets ‘Speedwatchers’ were wearing.

- 137 **Health & Safety.** JM reported that the law governing tractor speeds had been increased throughout the UK. Although helpful with regard to the long haul tractors on main roads, this is likely to have a negative effect in small villages and narrow country roads. LF asked JM to prepare a letter to highlight these concerns.

- 138 **Matters requested by Councillors .** None requested

- 139 **Planning**
 Mr Jim Moriarty opted out of the discussion.

15/00329/F – Garden Store extension Gresham House Town Lane. Plans were displayed and inspected. The PC agreed to support the application.

140 **Correspondence**

Parish Council Election. Official Nomination forms passed round to Councillors for consideration on standing for another term. The Clerk had received one enquiry and would deliver the forms.

Correspondence Wallet. Councillors were asked to be more disciplined in reading the information in the wallet, having the wallet for only 3 days, and signing the form when passed on. The Clerk was asked to affix the form to the outside of the wallet making it more visible and easier to use.

Neighbourhood Planning Online Seminar. The Clerk was asked to send the email to councillors with link to information. The plan allows parish councils to take more control and have more influence on planning procedures plus could benefit the community with more funds. The process of establishing a plan is lengthy.

Reports.**Martin Hickey - Highways.**

Highways (Written report) : Bailey Gate posts: order raised to place one post each side of the arch (Stocks Green side) about 2 metres back from the arch and 6.6 feet apart to deter wide vehicles from attempting to go through. EH has been consulted and approves.

St James' Green/Archer Lane: urgent works order to move the kerb back and to repair the damaged Green (Rangers).

Jubilee bridge: extra grips suggested for the south side to reduce flooding. Both highways departments informed. The Clerk to email for progress report.

No progress on other outstanding matters.

Mike Dwyer – Castle Acre School. MD absent.

Helen Breach – Village Hall. HB reported that new lighting installed at the Hall.

Friends of Castle Acre School. Valentines Quiz on Friday 13th February was a success with Sean McKenna asking the questions. Next event is the Duck Race which is the Friends biggest fund raiser. The Friends have been able to pay for the whole school to go on a trip to Pensthorpe Wildlife Park.

Jim Moriarty – Borough Council. JM reported there was to be no increase in Council Tax but that this might effect spending in the future.

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Accounts.

The following cheques were signed - payments were proposed by Mr Tim Hubbard and seconded by Mr Sean Allen: FCC Recycling (UK) Ltd £34.90, E.on Energy (electricity) £41.87

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Village Maintenance

Rangers visit. TH reported that leaf trash cleared around Stocks Green and had been piled onto the green itself. The Clerk to email the Rangers to complain of this; Archer Lane - north verge scarred from lorry had been filled in with what looks like sand and not sown with grass; Little Lane – had not been cleared of mud.

Hunt meeting outside Ostrich Pub. CW complained that there had seen no-one from the hunt party to clear away mess left by dogs and horses. JM to draft a letter to Norfolk County Councillor Borrit who was on the hunt.

4x4 damage at River Nar along Common Road/Fulmer Lane. An email received by Gus Stafford Allen from the Fishing Club read out. Damage had been done to the River bank and the track way. The Clerk to email Holkham to find out whose responsibility this is – Holkham or Highways. The Clerk to email Holkham to ask if anything could be done to prevent this happening again and to put in the Nar Valley News asking for residents to note down make, colour and reg number of any car being seen doing damage. A question arose as to who had complained to NCC about the Ford being closed as these may be the same people. The Clerk to find out if names could be sourced from NCC.

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Public Question Time

A resident stated that gates along Fulmer Lane would not be advisable or look very good.

The meeting closed at 8.30pm. The next Parish Council meeting is at 7.30pm. Thursday 9th April in the village hall.