

CASTLE ACRE PARISH COUNCIL

Minutes of the Parish Council meeting held in the village hall on Thursday 11 June 2015:

Present: Mr J Moriarty (JM) Mr Sean Allen (SA)
Mr T Hubbard (TH) Mr L Fisher (LF) Vice-Chairman
Mr M Hickey (MH) Chairman Mr Richard Read (RR)

In attendance: Ms L Roast (Clerk), 3 members of the public

Apologies: Mrs H Breach (HB), Ms Charlie Williams (CW)

30 Minutes of Council meeting of 14 May

Mr L Fisher proposed, Mr Sean Allen seconded. Agreed.

31 Actions from previous meeting:

15 Code of Conduct, Pecuniary Interest and Election Expenses forms.

Councillors signed the Code of Conduct, were reminded to return their Election Expenses forms and were given Pecuniary Interest forms, all to be returned to the Clerk.

18 **PCSO village cover** – query as to whether the village has a dedicated PCSO from the Dersingham and Hunstanton area. A nominated PCSO can attend CAPC meetings, on request by email. JM suggested that a nominated Councillor could attend the SNAP meetings at Great Massingham or Dersingham once a month.

28 **Lease for Pales Green grass strip** – solicitor chased. The original lease document is not available. Solicitor to submit the duplicate to the Land Registry.

24 **Bailey Gate damage** – MH met with English Heritage on 22 May to review progress on repairs to Bailey Gate. Now on EH's maintenance register but delayed by budget constraints.

65 **Castle Acre Village Sign** – SA has now repaired the sign and will deliver it to the Clerk to touch up the paint. MH expressed the PC's thanks to SA. Noted that Cllrs will assist in putting back the sign on Stocks Green. A replacement painted cast aluminium sign is quoted as upwards of £3,000. No grants available via NCF. MH to try Awards for All. The alternative would be fund raising within the village.

86 **Slap gate on East Green** – Holkham has scheduled the repair for weekend 13/14 June.
Christmas tree on Stocks Green - the Clerk has obtained prices from Solar Centre for the Lumify range of suitable solar Fairy lights at £59.99 for 30 metres of 300 lights. Designed to work in winter from solar power alone, the lights can also be fully charged via a USB port in four hours, giving 6 nights' illumination with virtually no daylight charge. Health & safety issues still need to be addressed.

116 **Litter Bin Castle** – English Heritage has no money in their budget for a larger bin at the Castle.

23 **Litter Bins Socks Green** - JM reported that he met with KIER, the litter operators, who explained their health and safety concerns of both exiting the steel containers from their cast iron housing and lifting them up into the lorry. J M spoke to Nathan Jonathan from BCKLWN who notes their unsuitability but expressed his concern that replacing them with wheelie bins could potentially damage one of the many vehicles parked around the Green. JM to continue with negotiations with the Borough and will raise possible grant funding, including for the Castle bin

32 5 Year Action Plan/Through Traffic Plan. SAM2 speed sign: MH reconfirmed the different positions for the SAM 2 speed sign with Andy Wallace from Highways as follows:

1) on the directional sign on Newton Road. 2) on the 30mph repeater sign at St James' Green 3) on the bus stop post by the bus shelter on Massingham Road. Purchasing the unit with vehicle speed data capture adds £250. NCC would subsidise 50%, giving a net extra cost of £62.50 each to Sporle and Castle Acre and raising the total unit cost per Council to £842. Agreed. The Clerk to place the order once Sporle has returned the signed agreement. The supplier will return a proforma invoice to allow NCC to reimburse CAPC with 50% of the net cost. The position of the Trod at St James' Green was equally reconfirmed. Noted that should the works come in at below the estimated cost, NCC will refund 50% of the balance to CAPC.

The Community Speedwatch Group. SA reported that the volunteer Speedwatchers remain unhappy with the scheme. MH reminded SA to send to the Clerk some critical observations that will be forwarded to NCC, via Mr Toby Coke.

33 Health & Safety. No issues.

34 Matters requested by Councillors.

School Garden Allotments – MH and RR met Will Fletcher (WF) from English Heritage about the alleged encroachment on the Ancient Monument which is difficult to prove as no official boundary has been defined. RR to work with WF to establish this. Three sheds may need moving?

School Garden Allotments Rents – the new lease from Holkham from October 2015 is set at £200 pa which works out at £6.89 pa. per allotment (29) compared with the current £6 pa. rent to allotment holders. MH suggested that £8 per allotment would cover the new lease and any additional costs without making a profit. Proposed by Mr Laurie Fisher, seconded by Richard Read. All in favour. MH reported that allotment 24 had not been worked for some time. The Clerk has written to the tenant both cancelling their tenancy and reminding them that £6 rent in arrears from 2014 is still outstanding.

35 Planning

LDF Update – The Inspector appointed to consider BCKLWN's Local Plan (LDF), the preferred option sites and the 1200 representations, starts his examination on 7th July until 30th July. Issue 14 – Castle Acre G22 – is scheduled for verbal representations on Wednesday 15th. MH read out the Inspector's ruling that he cannot recommend alternative sites as long as BCKLWN's recommendations are considered sound. Submitted written observations can't be repeated on the day. CAPC is not allowed to speak at that session but Cllrs agreed the Council should send a further note to the Inspector reinforcing the village's support for the preferred G22 option site.

Stone Barn visit Saturday June 13th 10am – MH reminded Councillors of the meeting.

Rose / Alberma Cottage land - full planning application and outline application for the Holkham land – both are expected to go into BCKLWN any day which could mean a special planning meeting for the former on Thursday 2 July at 19.30 in the village hall. TBC.

Ran Revir revised planning application – again rejected by BCKLWN on the grounds of the dwelling being too bulky and unsuitable for its location. The applicant intends to appeal.

36 Correspondence

RAF Marham PC invitation 30 June – MH to attend.

Resident's email – reporting: 1) unsociable bonfires at the Old Police House, Massingham Road – Clerk has sent letter. 2) Chaff Cottage, Town Lane whose wheelie bins are permanently on the footway. JM in contact both with the tenant and BCKLWN to allow black bags as there is no separate entrance to the back of this property. 3) Continuing dog fouling on

the walkways and pathways around the village, on the water meadows and in open areas. This is a legal offence. BCKLWN warning posters and stickers will be put up on the village slap gates and on the notice boards. The Clerk to put in a strong plea in the Nar Valley News.

Stocks Green weed clearance – Steve Barnfield (SB) requested the CAPC fund weed killer and a sprayer so that he might keep the weeds on Stocks Green under control. Agreed. SB to purchase and invoice the Council. SB also reported was that there would be scaffolding at Barnfields Café until 28th June.

Water Tower objection – MH read out a letter of objection, which had been sent to BCKLWN and copied to the PC for information. The owner of the Tower will take the objections into consideration and amend the design accordingly.

37 Reports

Martin Hickey - Highways. Fingerpost at Massingham Road - another order had been raised to renew this. Archer Lane kerb programmed. Directional post at Archer lane to be removed. Abbey Cottage and St James Green damaged posts to be reinstated.

Castle Acre School – EDP had reported that positive steps had been made to improve the performance at Castle Acre school. Mike Dwyer to submit a report on Castle Acre school in time for the next PC meeting.

Friends of Castle Acre School. No report.

Village Hall – the Clerk reported that the hall had received a £3,000 grant from Norfolk Community Foundation for new collapsible chairs and tables. Also reported that the Community Payback Unit may be tasked with cleaning and tidying up the outside of the building.

Martin Hickey – CA Playing Field Association. Brett Corder to remain as Chairman, Gwyneth Thorneywork Vice-Chairman, Paul Hooton Treasurer, Sally Hubbard, Zoe Burt and Judith Norton new committee members. The committee is back to full strength.

Jim Moriarty – Borough Council. Nothing to report

38 Yearly Accounts - Internal Audit

The Internal Auditor has completed the accounts. The submission to the External Auditor was viewed by Cllrs. MH read out the Section 2 conditions for overseeing and approving the financial affairs of the Council. Noted and agreed. Cllrs voted to approve the accounts subject to clarification of why the stated Precept amount in 2014 is greater than 2015. The Clerk to check and advise Cllrs by e-mail.

39 Accounts

The following cheques were signed - payments were proposed for approval by Mr L Fisher and seconded by Mr T Hubbard: FCC Recycling (UK) Ltd £34.90, E.on Energy (electricity) £63.37 BSD (Internal Audit Fee) £50.00

40 Village Maintenance

Low hanging trees at the playing field entrance need trimming back – quotes still coming in. North Street Alley – quotes still coming in.

TH asked whether the Highways Rangers could trim the verge in front of the new Priory Wall, Priory Road. The Clerk to request.

Pothole to be reported outside Costcutters along Back lane.

29 Public Question Time - No questions

The meeting closed at 8.50pm. The next Parish Council meeting is at 7.30pm on Thursday 9 July in the village hall.