

CASTLE ACRE PARISH COUNCIL

The minutes of the meeting held in the Tower Room of the Church of St James the Great
on Thursday 9th June 2011

Present: Mrs. G. Thorneywork (GT) Chair Mrs. H. Breach (HB)
 Ms. C. Williams (CW) Mr. S. Barnfield (SB)
 Mr. M. Hickey (MH) Mr. T. Hubbard (TH)
 Mr. J. Moriarty (JM)

In attendance: The Clerk, 6 members of the public.

Apologies: Mr. L. Fisher, Mr. M. Dwyer, Cllr. Janet Murphy (NCC)

22. Minutes of the meeting on 12th May 2011

Mr. Hickey proposed and Mr. Hubbard seconded that the minutes of the meeting on 12th May be accepted. Agreed. The Chairman signed the minutes.

23. Actions required from previous meetings

Highway Rangers - SB said that the first priority should be Little Lane. **The Clerk is to make this request.**

24. Matters raised by Councillors

(a) Incinerator – JM told Council that KLWIN has briefed solicitors seeking a judicial review of the matter. If that organisation lacks sufficient finance, BCKLWN may assist. **The Clerk is to check on whether or not NCC has to have general approval before going ahead.**

(b) Foxes Meadow - **The Clerk is to check who has responsibility for the grass verges in Foxes Meadow.**

(c) Re-cycling – MH spoke on his proposal for a Village re-cycling centre. The benefits would accrue as a bounty based on the tonnage of bottles, paper and clothing. He told Council that the owner of The Ostrich has agreed to provide space for collecting bins – should we consider having the paper bin at the shop? CW was of the opinion that they could be sited at the school to encourage pupils and parents. SB felt that this would necessitate giving notice to immediate neighbours and could cause additional traffic movements. HB asked if there is a time scale for achieving the required tonnage to qualify for the bounty – **MH will check this.** Mr. Hubbard proposed and Ms. Williams seconded that we should use The Ostrich for bottle collection, the school for paper, clothing and shoes – subject to the approval of the school governors. Agreed. MH will take responsibility for re-cycling matters and will check with the Thetford bottle bank company.

(d) Publicity – MH told Council that he felt there was a need for wider publicity of Council's activities and the business conducted. He had obtained a quote from Lorenz Design, the company which activates the Village website, of £150 to enable access to a section of the site and post Parish Council minutes and agendas. Mr. Hickey proposed and Mr. Barnfield seconded that this quote be

accepted. Agreed.

(e) The old school building – JM informed Council that agents on behalf of the Diocese were seeking expressions of interest in the future use of the building. He has tried to involve the BCKLWN Regeneration Officer on this matter. Could we get together a separate committee to formulate proposals? CW felt we should publicise this. GT suggested calling a Village open meeting, to which JM agreed. HB said we should write to the Diocese expressing interest – that we will be having a meeting to discuss the possibilities and will be in touch afterwards. Such a meeting should be held ASAP. MH wondered if we could use the Village Fete as an opportunity for publicity.

25. Correspondence

From Land Registry: Response re Pales Green land registration + additional.

It appears that the Holkham Estate has registered the land surrounding the school, including the strip at the top of Pales Green. JM will be meeting the Holkham Estate Manager in the near future to discuss this and other matters.

From Leader BCKLWN: re incinerator – send views to Minister of State? **Yes.**

From NCC Highways: informing of new area Highway Engineer.

From NCC: notification of Highway Ranger visit w/c 27.6.11.

From Steve Barnfield: copy of protest letter to Anglian Water 6th April.

From West Norfolk Older Persons Forum: warning of changes in public transport and bus passes. Meeting in KL on 20th June.

From Janet Murphy: Various including NCC broadband activities.

26. Reports

Financial matters (SB): Is satisfied with the financial report prepared by the Clerk.

Allotments (CW): The owners of The Old Post House have kindly agreed for the tap at the rear of their property to be used by allotment holders without charge. She also feels that there is a need to clarify Holkham's intentions about the whole area of land.

FOCAS (CW): The group has prepared a newsletter for parents and has raised funds to enable £4,000 worth of play equipment to be ordered.

Horticultural Society (HB): Plants are needed for the Society's stall at the Fete.

27. Planning

Application for the erection of a porch at "Barleywood", Back Lane. **Mrs. Breach declared a prejudicial interest and left the meeting.** The application was approved and **Mrs. Breach was recalled to the meeting.**

28. Accounts

(a) Mr. Hubbard proposed and Mr. Hickeyseconded that the following accounts be paid:

E.on Energy (Electricity May)	£ 45.49
Aon Insurance (CAPC Insurance)	£444.34
BCKLWN (Dog Litter Bin Clearance Jan-March)	£105.77
Mr. A. Ellis (Greens Grass Cutting)	£140.00

- (b) Signing of 2010-2011 accounts: The Clerk presented the audited accounts for 2010-2011. Mr. Barnfield proposed and Ms. Williams seconded that they be accepted. Agreed. The Chairman signed the accounts.
- (c) Completion of External Audit Return: The Chairman received agreement from Council on all the questions included in the External Audit Annual Return, and she and the Clerk signed the relevant sections.
- (c) Pre-school funds in trust – The Clerk told Council that the Trust account would mature on 24th June – Council agreed that the money should be re-invested for three months. CW suggested the existing Mother and Toddler group could be the eventual recipient of the money, Mr. Hubbard proposed and Mr. Hickey seconded that the viability of this group should be checked before any decision is made. Agreed.
- (d) Parish Notice Board – SB has obtained a quote of £25 for renewing the title plate on the Parish notice board. Council agreed to accept this figure and SB will have the work done and installed.
- (e) Anglian Water (Compensation) – SB presented a letter he has written to Anglian Water outlining the very serious concerns expressed by residents and particularly by Village business owners about interruptions to the water supply. He has strongly criticised the paucity of their compensation offer and the conditions attached and has asked for a more sympathetic (and practical) view to be taken of the problem.

29. Village Maintenance

- (a) JM observed that a sycamore tree at the edge of the old school playground needs attention and also is concerned about the heap of rubbish which has still not been removed from St James Road by BCKLWN.
- (b) CW may ask the school to send a note to parents who bring children to school by car about excessive speed along Back Lane.
- (c) The bus shelter needs tidying and the No Smoking sign has disappeared and must be replaced.
- (d) Future meetings – GT said that the school governors have agreed that the Parish Council may use the school for meetings, but that NCC has yet to agree. The next meeting will be in the Village Hall.

30. Questions from the public

Mr. Corrall spoke on the continued traffic problems along Newton Road and Town Lane – he has reported instances of speeding but has had no response from the Police. All members of the public present said they were prepared to take part in a Speed Watch campaign and the equipment will be requested from the Police.

**With no further business, the meeting closed at 9.37 pm.
The next Parish Council meeting will be on Thursday 14th July 2011
at 7.30pm in the Village Hall.**