



Castle Acre Parish Council

Risk Management

Activity: Placing SAM-2, removal, active use, storage SAM-2 speeding equipment (records and advises of vehicle speed)

Aim of equipment: to reduce speeding and hence vehicular accidents in the village:

Time period: for 2025 onwards

Responsibility for activity: CA Parish Council Lead equipment person:

Cllr Grant Jukes: Contact: cllrgrant.jukes@castleacrepishcouncil.gov.uk

Document prepared by- I Chakrabarti dated January 2025

Manufacturer's instructions and maintenance information attached.....

In a serious emergency, call 999, report incident to Lead person, record any accidents

Risk assessment agreed by.....

Hazard	Risk	Persons at Risk	Risk Level	Control Measures	Implementation /Monitoring
Slips, trips and falls Eg uneven surface of pavement and roadside, risk from passing vehicles	Injury	to persons placing, operating and removing Sam-2; accident to road users	High	Highways rules taken into account, manufacturer instructions followed, training of users, plan activities with SAM -2 on good weather days for best visibility, wear high visibility gear as required	Lead equipment users familiar with manufacturer instructions and testing requirements, Keep log of dates involving users and any incidents

Work at height or heavy equipment Eg mounting and removal of equipment	Anyone working at any height or with heavy equipment could suffer injuries, possibly very serious ones, should they fall	users	High	Appropriate, commercial equipment used to fasten and unfasten SAM-2, no lone workers at roadside, follow manufacturer instructions, store securely.	Lead person to ensure training for users complete and updated, log of activities and any incidents, review procedure at intervals; agreed storage arrangements checked and secured
Loading/Unloading Unit for transport Suitable vehicle	Falling of unit from vehicle load bed. Trip hazards. Injury to users.	User	Medium	Load/unload on flat surface. Surrounding area free of obstructions Low load bed, secure unit within load area.	Routine review.
Stored equipment	Users could be injured by collapsing stacks. Users may suffer back pain if they try to lift objects that are too heavy or awkward.	Users of the Hall, if stored there.	Medium	Users know that SAM-2 equipment needs to be stored in allocated place, mindful that others accessing storage areas may be injured if not stored correctly must stack tables Manual handling by at least two people for heavier equipment advised.	Stored equipment to be regularly checked for defects. Defective equipment to be taken out of use.
Malfunction of SAM-2 equipment	Injury to users or lack of any useful data, lack of impact on speeding hazard in village	Users and public	Low	Follow maintenance instructions, replace parts as indicated	Lead person contacted with any concerns or queries, log kept of any issues and when parts replaced, reports to CA Parish Council at intervals