



Castle Acre Parish Clerk: Ms Amy Hart
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NOTICE IS HEREBY GIVEN OF THE CASTLE ACRE PARISH COUNCIL MEETING TO BE HELD AT CA VILLAGE HALL 19:30 ON THURSDAY 9th JANUARY 2025, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. MINUTES of the PC meeting 12th December 2024

3. DECLARATIONS OF INTEREST

4. HEALTH & SAFETY reports on any new H&S issues. 'Defib'. Tree report - update

5. PLANNING

Ref: 24/02098/BT (26/11/2024)

Removal of 11 public payphones. 7 of which are Listed, (including Stocks Green, Castle Acre) where the removal of the telephony followed by locking of the kiosk is proposed at various locations across King's Lynn & West Norfolk area.

Ref: 24/00256/F (13/12/2024)

Erection of replacement dwelling (part retrospective) at Ran Revir, Bailey Street, Castle Acre.

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

- 40c.** (2023) Castle Acre Visitor Car Park – update.
- 42.** (2022) South Acre Rd ford, TRO. Chair to update on statutory consultation.
- 12.** (2024) Health and Safety schedule/risk assessment for Parish Council.
- 13.** (2024) Bus Shelter, Massingham Road (funding application submitted)
- 22.** (2024) East Green Regeneration – Hedge Planting, update
- 23.** (2024) Allotments, seasonal agreements, new tenant and rents – update
- 24.** (2024) Stocks Green Christmas Lights / Decorations – update (storage of decorations).
- 25.** (2024) The Drovers Solar Farm (& joining CPRE alliance?) – update

7. REPORTS

- Highways (Castle Acre Village Grit Bins)

- Village Hall, School, CAPFA, BCKLWN & NCC.

8. MATTERS REQUESTED BY COUNCILLORS

- Contracts for grass cutting season 2025, PC Greens and CAPF – update.
- Budget discussion for fiscal year 2025/26, setting of CA precept prior to January deadline.
- The purchase of a Castle Acre SAM2. Shared Sporle SAM2 - update and discuss.
- K&M invoice 8812 06/07/2024 (Back Lane Streetlight Repair) – update.
- Outline of prospective Heritage work for 2025 (Cllr Anne Mason to update).

9. CORRESPONDANCE

- Email received from Norfolk Trails on 09/12/2024 regarding replacement boardwalk, works to the Nar Valley Access path starting 6th January 2025 – update.
- Letter from SSE dated 09/12/2024 reminder that current fixed term ‘contract’ is due to expire on 28/02/2024 and will be moved to variable rates, unless renewed – to update and discuss.
- Email from resident received on 11/12/2024 regarding the most recent planning iteration for Ran Revir – Will be discussed under planning.
- Email from TTSR received on 13/12/2024 regarding CAPF quote for cutting season 2025.
- Email received in 18/12/2024 from BCKLWN regarding this year’s forthcoming CIL applications.
- Postal letter received on 20/12/2024 from HMRC dated 10/12/2024 (sent to incorrect Clerk address). Letter request that CAPC VAT 126 returns reference number (QV126000105166) is now to be prefixed with an additional ‘X’ to an updated ‘XQV12600105166’.
- Email and letter/safety handbook received on 19/12/2024 from CAPC Police Liaison Officer owing to a number of recent local Cemetery Thefts across Norfolk & Suffolk.

10. ACCOUNTS

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary (January) payment.	Total Due: £466.34	
Clerk Reimbursement: 27 XL Epson 27 compatible cartridges (Black). Invoice: 206-5516100-4891539 Date of purchase: 10/12/2024	Total: £17.99 VAT: £3.60 Total Due: £21.59	

Final castleacre.info website hosting fee. Inv. CAL 026. Dominique Lorenz. Unlimited Web Hosting (22/08/2023-21/08/2024)	Total: £39.90 VAT: £7.98 Total Due: £79.67 (inc. backdated total cost from 2023)	
SSE (DD) *Credit Note ref: 8700337318 Invoice: No invoice received. *Credit balance £ ?	Total: £ ? VAT: £ ? Total Due: Nil <i>No funds taken, due to no invoice + credit balance/ongoing complaint.</i>	
HSBC banking charges (DD)	£8.00	
Authorised for online payment by- Date: Signatory 1: Signatory 2:		

Gross interest received £78.35 acc no:644.

VILLAGE MAINTENANCE

* Clerk reported two broken horizontal rungs at South Acre Ford bridge to NCC Highways, FAO Norfolk Trails. Ref: 7397-1445-3709-9280

PUBLIC QUESTIONS

Next PC meeting: Thursday 13th February 2025 at 19:30pm in the CA Village Hall.

Signed.....