



Castle Acre Parish Clerk: Ms Amy Hart
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NOTICE IS HEREBY GIVEN OF THE CASTLE ACRE PARISH COUNCIL MEETING TO BE HELD AT CA VILLAGE HALL 19:30 ON THURSDAY 12th DECEMBER 2024, REGARDING THE FOLLOWING BUSINESS:

- 1. APOLOGIES**
- 2. MINUTES** of the PC meeting 14th November 2024
- 3. DECLARATIONS OF INTEREST**
- 4. HEALTH & SAFETY** reports on any new H&S issues. 'Defib'. Tree report, CAPF trees, North Street footpath - update
- 5. PLANNING**

Ref: 24/02019/LB (18/11/2024)

Listed Building Application: Internal Alterations following infestation of death watch beetle. at 16 St James Green, Castle Acre, King's Lynn, Norfolk, PE32 2BD

Ref: 24/02098/BT (26/11/2024)

Removal of 11 public payphones. 7 of these are Listed, where the removal of the telephony followed by locking of the kiosk is proposed at Various Locations King's Lynn & West Norfolk

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

- 40c.** (2023) Castle Acre Visitor Car Park – update.
- 42.** (2022) South Acre Rd ford, TRO. Chair to update on statutory consultation.
- 04.** (2023) Biodiversity. Data on CAPC website (Cllr Liam Manson & Clerk to update).
- 09.** (2023) EV charging units re: Electric Vehicles NCC - update.
- 12.** (2024) Health and Safety schedule/risk assessment for Parish Council.
- 13.** (2024) Bus Shelter, Massingham Road (funding application submitted)
- 22.** (2024) East Green Regeneration – Hedge Planting, update
- 23.** (2024) Allotments, seasonal agreements, new tenant and rents – update
- 24.** (2024) Stocks Green Christmas Lights / Decorations – our thanks
- 25.** (2024) The Drovers Solar Farm – update

7. REPORTS

- Highways
- Village Hall, School, CAPFA, BCKLWN & NCC.

8. MATTERS REQUESTED BY COUNCILLORS

- a) South Acre Ford Statutory Consultation, PC response due on 13/12/2022 – to update and discuss
- b) Greens & CAPF grass cutting contracts for 2025 – to update and discuss
- c) Budget discussion on setting of precept prior to January deadline.
- d) CAPC ‘Solar Farm Steering Group’ – to discuss
- e) The purchase of a Castle Acre SAM2 – to update and discuss
- f) VAT return for tax period: 01/03/2024 – 31/10/2024 of £764.80 submitted to HMRC on 03/12/2024
- g) Second home council tax-based training with BCKLWN (Chair to update)
- h) Toilets at CA Priory site – update

9. CORRESPONDANCE

- a) Email received on 12/11/2024 from Necton Parish Clerk regarding proposed solar farms in their local area and a letter from MP George Freeman – to update & discuss
- b) Email 12/11/2024 from TTSR regarding quotation for 2025 village greens grass cutting and three-year contract option – to update.
- c) Email received on 14/11/2024 from a Resident wishing to understand Solar Panel planning rules for unlisted buildings within the conservation area – to discuss.
- d) Email & letter received on 14/11/2024 from NCC, regarding consultation letter and proposed plan for PJA069 Castle Acre, South Acre Road Ford - Prohibition of Motor Vehicles Traffic Regulation Order – 6.42(2022) to update and discuss.
- e) Email received on 14/11/2024 from interim Clerk at Sporle PC regarding shared SAM2 monitor – to update & discuss.
- f) Email received on 19/11/2024 from BCKLWN Planning regarding Ran Revir, Ref: 24/00256/F flood risk – to discuss.
- g) Email received on 19/11/2024 from Norfolk Police regarding ‘bogus bookings’ and unlicensed music events (UMEs) – to update
- h) Email received on 20/11/2024 regarding Solar Farm meeting with Kay Mason Billig on 21/01/2025 – to update
- i) Email received on 26/11/2024 regarding CPRE’s response on the collection of ‘mega-solar- farm-projects’ across Norfolk & whether or not to sign up to the alliance – to update
- j) Email & letter received on 26/11/2024 from NALC Chair inviting member Parish Councils to online AGM via Teams on 4th December at 7pm – to update

- k) Email from Director of K&M reference a lost Invoice 8812 (previously sent to incorrect email/postal address) from K&M & backdated to June 2024. Ref June 2024 agenda, under 'Village Maintenance' ("*Clerk reported faulty streetlight to K&M on 05/06/2024 at Back Lane, opposite Pump Lane on 05/06/2024*"). Clerk is checking if LED is still in warranty.

10. ACCOUNTS

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary (December) payment. Clerk overtime 7 x hours @ £15.33	Total: £466.34 Overtime: £107.31 Total Due: £573.65	
Clerk Reimbursement: Defibrillator iPad SP1 AEG Smart Adult/Child Electrode Pads – Pair (SP1003)	£59.95 VAT: £11.99 Delivery: £5.94 Total Due: £77.88	
Clerk Reimbursement: 1 st Class / Recorded delivery of VAT return 126 on 03/12/20024	Total: £3.35 VAT: Nil Total Due: £3.35	
Ligna Consultancy, Tree Condition Survey. 19/11/2024 Inv 4264 (Already Paid on 02/12/2024 due date).	Total: £374.00 VAT: £74.80 Total Due: £448.80	
CAPC annual contribution to PCC churchyard maintenance costs. 29/11/2024	Total: £1,000.00 VAT: Nil Total Due: £1,000.00	
K&M invoice 9034 27/11/2024 (Massingham Road Streetlight Repair)	Total: £80.00 VAT: £ 16.00 Total Due: £96.00	
K&M invoice 8812 06/07/2024 (Back Lane Streetlight Repair) (Back dated from June ref: 'point K' under 'Correspondence'.)	Total: £80.00 VAT: £ 16.00 Total Due: £96.00	
SSE (DD) *Credit Note ref: 8700337318 Invoice: No invoice received. *Credit balance £ ?	Total: £ ? VAT: £ ? Total Due: Nil	

	<i>No funds taken, due to no invoice + credit balance/ongoing complaint.</i>	
HSBC banking charges (DD)	£13.57	
Authorised for online payment by- Date: Signatory 1: Signatory 2:		

Gross interest of £78.35 acc no:644.

VILLAGE MAINTENANCE

* Clerk reported faulty streetlight on Massingham Road, O/S playground on 23/11/2024. Work completed.

*Clerk reported tree fallen across the highway on the Walton Road, between Castle Acre & West Acre (200m from Warren Farm) on 23/11/2024.

PUBLIC QUESTIONS

Next PC meeting: Thursday 9th January 2025 at 19:30pm in the CA Village Hall.

Signed.....